



January 31, 2018

To: ULM Faculty/Staff and Students
From: Office of Sponsored Programs and Research
RE: IRB Deadlines for Spring 2018

Spring 2018 deadlines for submission of complete proposals seeking **Full Board** approval for studies using human subjects are outlined in the table below.

Complete proposals that do not require full board review may be submitted at any time for expedited review consideration.

Proposals must be submitted by:	To be considered for the meeting on:
Thursday, February 15, 2018	Thursday, February 22, 2018
Thursday, March 15, 2018	Thursday, March 22, 2018
Thursday, April 12, 2018	Thursday, April 19, 2018

Important note:

Submission of a proposal to the Office of Sponsored Programs and Research does not ensure or guarantee review by the board. The board will review only those proposals that have met necessary prerequisites. These prerequisites include but are not limited to:

- All necessary and original signatures of all involved on the project;
- Inclusion of all forms and documents required by the University; and,
- **EFFECTIVE IMMEDIATELY:** Completion of ULM-affiliated CITI training or an approved equivalent training of all involved on the project must be completed **PRIOR** to submission; otherwise, the proposal will be returned to the Principal Investigator without a review and no decision rendered from the IRB Committee.