

January 26, 2017

To: ULM Faculty/Staff and Students

From: Office of Sponsored Programs and Research

RE: IRB Deadlines for Spring 2017

Spring 2017 deadlines for submission of complete proposals seeking **Full Board** approval for studies using human subjects are outlined in the table below.

Complete proposals that do not require full board review may be submitted at any time for expedited review consideration.

Proposals must be submitted by:	To be considered for the meeting on:
Thursday, February 9, 2017	Thursday, February 16, 2017
Thursday, March 9, 2017	Thursday, March 16, 2017
Thursday, April 6, 2017	Thursday, April 13, 2017
Thursday, May 4, 2017	Thursday, May 11, 2017

Important note:

Submission of a proposal to the Office of Sponsored Programs and Research does not ensure or guarantee review by the board. The board will review only those proposals that have met necessary prerequisites. These prerequisites include but are not limited to:

- All necessary and original signatures of all involved on the project;
- Inclusion of all forms and documents required by the University; and,
- **EFFECTIVE IMMEDIATELY:** Completion of ULM-affiliated CITI training or an approved equivalent training of all involved on the project must be completed **PRIOR** to submission; otherwise, the proposal will be returned to the Principal Investigator without a review and no decision rendered from the IRB Committee.