



September 30, 2015

To: ULM Faculty/Staff and Students

From: Office of Sponsored Programs and Research

RE: IRB Deadlines for Fall 2015

Fall 2015 deadlines for submission of complete proposals seeking approval for studies using human subjects are outlined in the table below.

Proposals must be submitted by:	To be considered for the meeting on:
Tuesday, October 13, 2015	Tuesday, October 20, 2015
Tuesday, November 10, 2015	Tuesday, November 17, 2015
Tuesday, November 17, 2015	Tuesday, December 1, 2015

Important note:

Submission of a proposal to the Office of Sponsored Programs and Research does not ensure or guarantee review by the board. The board will review only those proposals that have met necessary prerequisites. These prerequisites include but are not limited to:

- **EFFECTIVE IMMEDIATELY: Completion of approved training of all involved on the project must be completed PRIOR to submission and only training completed in affiliation with ULM will be acceptable; otherwise, the proposal will be returned to the Principle Investigator without a review and no decision rendered from the IRB Committee);**
- All necessary and original signatures of all involved on the project; and,
- Inclusion of all forms and documents required by the University.