



## Office of Sponsored Programs and Research

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August 25, 2025

To: ULM Faculty/Staff and Students  
From: Office of Sponsored Programs and Research  
RE: IRB Deadlines for Fall 2025

Fall 2025 IRB deadlines for submission of complete proposals seeking approval for studies using human subjects are outlined in the table below.

| Proposals must be submitted by: | To be considered for the meeting on: |
|---------------------------------|--------------------------------------|
| Wednesday, September 17, 2025   | Wednesday, September 24, 2025        |
| Wednesday, October 22, 2025     | Wednesday, October 29, 2025          |
| Wednesday, November 12, 2025    | Wednesday, November 19, 2025         |
| Proposals must be submitted by: | To be considered for the meeting on: |

### Important Notes:

\*Submission of a proposal to the Office of Sponsored Programs and Research does not ensure or guarantee review by the board. The board will review only those proposals that have met necessary prerequisites. These prerequisites include but are not limited to:

- All necessary and original signatures of all involved on the project; and,
- Inclusion of all forms and documents required by the University.
- **Completion of approved training of all involved on the project must be completed PRIOR to submission and only training completed in affiliation with ULM will be acceptable; otherwise, the proposal will be returned to the Principle Investigator without a review and no decision rendered from the IRB Committee.**

\*\*The meeting scheduled on November 19, 2025 is to avoid having a meeting during the week of the university closure on the Wednesday prior to Thanksgiving break on November 26, 2025.

\*\*\*No meeting will be scheduled during the month of December due to the semester ending on December 9, 2025.

\*\*\*\*During the months of December and January, prior to the start of the spring semester, proposals will be received and reviewed as they were during summer sessions, with email votes being tallied in cases where full review is required.

All meetings will be held at 3:00 p.m., CST.

## #TAKEFLIGHT