

ULM™ Undergraduate and Graduate Council Curriculum Change Form
Explanatory Memo and Routing Approval Form

Check all that apply:

Undergraduate curriculum proposal:

Graduate curriculum proposal:

Professional curriculum proposal:

Complete all of the following:

Effective Term: _____ Effective Year: _____

College: _____ Program/School: _____

Name and contact of person submitting proposal: _____

Check all that apply:

New course proposal	
New program (may require Board of Regents approval)	
Course close and/or remove	
Adding/removing a class outside of program	
Changing a course	
Change to catalog content change, not defined by other changes	
Add, change, removing a minor, option or concentration	
This change would require hiring additional faculty or purchase of additional resources	
This change impacts other programs at ULM	

Routing and Approval signatures (applied after review of attached explanation and forms):

Title of Approver	Signature	Date	Check, if not applicable
Chair of School or Program Curriculum Committee			
School Director			
College Curriculum Committee Chair			
Dean of College			
Chair of Undergraduate Committee			
Chair of Graduate Curriculum Committee			
Dean of Graduate School			
Provost, VP of Academic Affairs			

Summarize the proposal and provide justification for changes (Explanatory Memo):