



## FINANCIAL AID SERVICES

Sandel Hall 115 | 700 University Avenue, Monroe, LA 71209

Phone: (318) 342-5320

Email: [finaid@ulm.edu](mailto:finaid@ulm.edu) | URL: <http://finaid.ulm.edu>

### 2024-2025 VERIFICATION WORKSHEET

#### Student Information:

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ CWID: \_\_\_\_\_

Email: \_\_\_\_\_@warhawks.ulm.edu DOB: \_\_\_\_\_ Phone #: ( ) \_\_\_\_\_

Your 2024-2025 FAFSA has been selected for verification. Federal regulations require your school to confirm the information you (and your parents, if applicable) reported on your FAFSA before your financial aid will be awarded. You (and at least one parent if dependent) must complete and sign this worksheet, attach any required documents and submit the information to the ULM Financial Aid Office. We may ask for additional information once the current information is reviewed.

#### Step 1: Household Information:

**\*\*\* Filing your own tax return or living independently MAY not qualify as being independent on the FAFSA. Please read below!\*\*\***

If you are a **dependent** student (required to provide parent information on FAFSA), you must report the people in your **parents'** household, including:

- **Yourself**
- **Your parent(s)** (including step-parent), even if you don't live with your parents who provided greater support during the most recent year the student lived with a parent.
- **Your parents' other dependent children**, if a) your parent(s) will provide more than half of their support from July 1, 2024 through June 30, 2025, or b) the children would be required to provide parental information when applying for Federal Student Aid
- **Other people**, only if they now live in your parents' household and your parent(s) will provide more than half of their support from July 1, 2024 through June 30, 2025 (*grandparents, cousin, niece, nephew, etc.*). \*

If you are an **independent** student (not required to provide parent information on FAFSA), you **must** include:

- **Yourself**
- **Your spouse** (if you are married)
- **Your children**, if you will provide more than half of their support from July 1, 2024 through June 30, 2025
- **Other people**, only if they now live in your household and you will provide more than half of their support from July 1, 2024 through June 30, 2025 (*grandparents, cousin, niece, nephew, etc.*). \*

\* You may be required to provide documentation for these additional individuals if listed in household size.

Full Name	Age	Relationship to you	Name of College/Degree Program (If enrolled at least half-time in an eligible postsecondary educational institution any time between July 1, 2024 and June 30, 2025, indicate school / program here.
		Self	ULM/

**\*\* We may require additional documentation if we have reason to believe that the information regarding the household members enrolled in eligible postsecondary educational institutions is inaccurate. \*\*\***

Student Name: \_\_\_\_\_ DOB: \_\_\_\_\_ CWID: \_\_\_\_\_

**Step 2: 2022 Income Information:** Please complete the following sections as they pertain to you, your spouse, and your parents, if applicable. Only one status will apply to you and parents (if applicable).

**Student (and Spouse, if applicable)** If you filed separately from your spouse, you must provide documentation for both.

\*\*\*\*\* Dependent students are not required to turn in a Verification of Non-Filing letter from the IRS\*\*\*\*\*

- ☐ Yes, I / we have filed a 2022 IRS Income Tax Return and used the Tool on the FAFSA to import income data.
- ☐ Yes, I / we have filed a 2022 IRS Income Tax Return and a copy of my/our **2022 Tax Return Transcript or Signed Tax Return** (obtained from irs.gov – Get Your Tax Record) is attached to this form. **1040 MUST have handwritten signature on p.2.**
- ☐ No, I am not required to file a 2022 IRS Income Tax Return **AND I DID NOT earn any income for 2022.**  
✓ I am attaching a Verification of Non-filing letter or Statement (**independent students only**) dated on or after October 1, 2023 that indicates a 2022 IRS income tax return was not filed with the IRS (obtained from irs.gov – Get Your Tax Record).
- ☐ No, I am not required to file a 2022 IRS Income Tax Return **BUT I was employed and earned income in 2022.**  
✓ I am attaching a Verification of Non-filing letter or Statement (**independent students only**) dated on or after October 1, 2023 that indicates a 2022 IRS income tax return was not filed (obtained from irs.gov – Get Your Tax Record), **and all W-2 and 1099 information for 2022 is attached with this form. (All students)**
- ☐ If I/ we worked during the 2022 tax year and did not link my tax information to the FAFSA, I have included all of the W-2 and/or 1099 information with this form.

**Parent (if Dependent student)** \*If your parents filed their tax return separately, you must provide documentation for both.

- ☐ Yes, my parent(s) filed a 2022 IRS Income Tax Return and used the Tool on the FAFSA to import income data.
- ☐ Yes, my parent(s) filed a 2022 IRS Income Tax Return and a copy of their **2022 Tax Return Transcript or Signed Tax Return** (obtained from irs.gov – Get Your Tax Record) is attached to this form. **1040 MUST have handwritten signature on p.2.**
- ☐ No, neither parent is required to file a 2022 IRS Income Tax Return **AND neither parent earned any income for 2022.**  
✓ Attached to this form is a Verification of Non-filing letter or Statement dated on or after October 1, 2023 that indicates a 2022 IRS income tax return was not filed with the IRS (obtained from irs.gov – Get Your Tax Record).
- ☐ No, neither parent is required to file a 2022 IRS Income Tax Return **BUT one or both parents were employed and earned income in 2022.**  
✓ Attached is a Verification of Non-filing letter or Statement dated on or after October 1, 2023 that indicates a 2022 IRS income tax return was not filed (obtained from irs.gov – Get Your Tax Record), **and all W-2 and 1099 information for 2022 is attached with this form.**
- ☐ If I/ we worked during the 2022 tax year and did not link my tax information to the FAFSA, I have included all of the W-2 and/or 1099 information with this form.

**Step 3: Certification and Signature**

By signing this worksheet, each person certifies that all of the information provided on this form and the FAFSA is true and complete to the best of their knowledge. **WARNING: If you purposely give false and/or misleading information on this form or FAFSA, you may be fined, sent to prison, or both.** All signatures need to be handwritten only.

\_\_\_\_\_  
Student signature (no e-signature)

\_\_\_\_\_  
Student printed name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent signature (no e-signature)

\_\_\_\_\_  
Parent printed name

\_\_\_\_\_  
Date