



FINANCIAL AID SERVICES

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2024-2025 COMPUTER INCREASE REQUEST FORM

Student Information:

Last Name: _____ First Name: _____ CWID: _____

Email: _____ @warhawks.ulm.edu Phone #: () _____

Federal regulations allow, on a case-by-case basis, a one-time budget increase to accommodate the cost of a computer for educational use. This increase cannot exceed \$1,500, and may include the cost of a printer, reasonable software, and other peripheral devices. An increase in your Cost of Attendance does **not** guarantee additional aid will be available to you.

The following guidelines will be used to evaluate the request to increase your Cost of Attendance budget:

- The student must provide a copy of the purchase receipt or price quote prior to receiving an increase to the budget. Only purchases from a retail outlet will be considered. Equipment purchased from another individual will not be considered.
- The maximum increase to your budget is \$1,500. If the cost is less than \$1,500, your increase is limited to the quote or purchase price.
- Advances of financial aid or short-term loans will not be provided for a computer purchase.
- Students will be allowed only one budget increase for the purchase of a computer in their career at ULM.
- An increase to your budget for the purchase of a computer may or may not result in the awarding of additional financial aid. In most cases, additional financial aid will be awarded in the form of a student loan. Because annual or semester loan limits restrict eligibility for loans, student who have borrowed to their annual or semester limit will not be eligible for an increase to their budget. Your financial aid counselor can provide additional information regarding your eligibility status.
- Computer increase requests for the 2024-2025 academic year must be made within the following dates: July 1, 2024 – June 15, 2025. Purchase quotes and receipts outside these dates, or during terms you are not enrolled, will not be considered.

Quotes, receipts, and requests must fall within the dates listed. Student must be enrolled during the term requested to be considered.

Term Requested (if possible): _____ Amount Requested: \$ _____

(The amount requested may have to be split Fall/Spring)

Certification:

I request my Cost of Attendance be increased by the amount listed above to cover the cost to purchase a computer for the 2024-2025 academic year. **I have ATTACHED my quote/receipt as verification of this expense.** I understand that this increase is permitted only once, on a case-by-case basis, and is limited to \$1,500 (subject to fund eligibility and availability). Additionally, if I decide to purchase another computer during my enrollment at ULM, it will be at my own expense.

Student Signature (no e-signature)

Date

OFFICE USE ONLY

☐ Approved

☐ Denied

Additional Notes:

Initials: _____

Date: _____