

# UNIVERSITY OF LOUISIANA MONROE

TO: **Dr. John Sutherlin**  
Chief Innovation and Research Officer

FROM: **Dr. Robert Hanser**  
Chair, Institutional Review Board

DATE: 11/30/2022

RE: Role of IRB, thesis chairs, and research principal investigators

Effective January, 11, 2023, it is expected that all faculty who serve as chairs or as principal investigators (PI) of any thesis project at ULM will address student questions, concerns, or comments related to the IRB process, themselves.

Faculty involved with graduate level research **shall not** instruct their students to write or inquire of the IRB for guidance concerning proposal development or aspects of the thesis project. Rather, it is expected that the student's thesis chair or other program faculty members will address such questions or concerns.

If faculty chairs of thesis projects or the Primary Investigator have questions, they should feel free to contact members of the IRB and/or employees in the Office of Sponsored Programs and Research (OSPR) for guidance or clarification.