



Office of the President

University Library 632 | 700 University Avenue | Monroe, LA 71209-3000

P 318.342.1010 | F 318.342.1019 | ulm.edu

DATE: May 11, 2022
TO: Deans, Division and Department Heads
FROM: Dr. Ronald L. Berry, President
RE: ULM Employee Holiday Schedule

Act 139 of the 1991 Regular Session of the Legislature provides that each institution of higher education shall designate a maximum of fourteen (14) legal holidays per calendar year to be observed as University holidays instead of observing the same number of State designated holidays.

Accordingly, the following University holidays are designated for 2022-2023 and will be observed without regard to otherwise designated State Holidays.

<u>University Designated Holidays</u>	<u>2022-2023 Dates</u>	<u>Official State Holidays</u>	<u>University Closures*</u>
Independence Day	July 4	1	
Labor Day	September 5	1	
Fall Break	October 24*		1*
Thanksgiving	November 23**		.5*
	November 24	1	
	November 25	.5	
Christmas/New Year	December 19*		1*
	December 20*		1*
	December 21*		1*
	December 22	1	
	December 23	.5	
	December 26	1	
	December 27	1	
	December 28	1	
	December 29	1	
	December 30	.5	
	January 2*		1*
Dr. Martin Luther King Day	January 16	1	
Mardi Gras	February 20*		1*
	February 21	1	
Spring Break	April 7	.5	
	April 10	1	
	April 11*		1*
Memorial Day	May 29	1	
		14	7.5*

Please make this information available to all employees within your unit.

Department heads are authorized to allow employees, where applicable, to work during holidays in lieu of using leave.

*These are employee leave days, i.e., compensatory leave, annual leave or leave without pay as appropriate.

**University offices will close at 12:00 pm on Wednesday, November 23, 2022, in observance of Thanksgiving break.

Winter session classes resume Monday, January 2, 2023.

All employees should report to work on Tuesday, January 3, 2023 following the Christmas and New Year break.

#TAKEFLIGHT