**REQUEST TO THE REGISTRAR FOR NEW COURSE NUMBER**

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| **Date of Request:** |  |
| **Request Number:** |  |
| **Course Title:** |  |
| **Course Abbreviation:** |  |
|  **(must be 20 characters or less including spaces)** |
| **Activity Type:** |  |
|  **(see Definition of Terms)** |
| **Number of credit hours:** |  |
| **Course Level (Check all that apply):** [ ] **Undergraduate** [ ] **Graduate** [ ] **Professional** |
| **Semester course will first be offered:** |  |
| **If the course will be cross-listed with another course.** |
| **Cross-listed course(s) name and number:** |  |

**NOTE:** A copy of this approved form must accompany the materials sent to the University Curriculum Committee as part of the information submitted for the approval of a new course offering.

**OFFICE OF THE REGISTRAR USE ONLY**

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| **Request Approved:** | [ ] Yes |
|  | [ ] No: **(state reason)** |  |
|  |
| **NEW COURSE NUMBER ASSIGNED:** |  |
| **DATE:** |  |
|  |
| Registrar’s Office |