CONFIDENTIAL

University of Louisiana Monroe

Counseling Center

**Non-Emergency Referral Form**

Referring Source: Pamela Jackson, Dean of Students Department: Office of Student Services

Referral Source email: studentservices@ulm.edu Phone Number: 318-342-5230

Reason for referral: [ ]  Drug [ ]  Alcohol [ ]  Anger Management [ ]  Other

**\*\*\*\*\*** This student is expected to contact the [ULM Counseling Center](https://www.ulm.edu/counselingcenter/) at 318-342-5220 for an appointment no later than 48hours of *this* notice. If the student does not make contact by this date, please notify the Office of Student Services at 318-342-5230.

**Authorization to Exchange Confidential Information:** Ethical and legal guidelines require a signed release of information before any information can be discussed about a client of the [ULM Counseling Center](https://www.ulm.edu/counselingcenter/). ***Please have the student read and sign below only if an agreement is made to allow communication regarding this referral.***

A copy of this signed form should be faxed to 318-342-5228 or emailed to crumpton@ulm.edu . A copy should be provided to the student to bring to the initial appointment. This document, when signed by the student, will allow limited communication between the ULM [Counseling Center](https://www.ulm.edu/counselingcenter/) and the referring source. Only information confirming that the student followed the referral will be provided. Content of counseling sessions will not be shared with the referring person.

**NOTE**: A student does not need a referral form in order to receive treatment at the [ULM Counseling Center](https://www.ulm.edu/counselingcenter/). This form is only a facilitation device for making efficient referrals. The referring source is always welcome to call the [ULM Counseling Center](https://www.ulm.edu/counselingcenter/) to provide any additional information that you believe would be helpful or with any questions or concerns. If this is a life threatening emergency, call the [University Police Department](https://www.ulm.edu/police/) at 1-911 from any campus phone or 318-342-5350, or cellular device. If medical attention is needed and the crisis occurs off campus, call 911.

I Click or tap here to enter text. have read the paragraph above and I give the referring source and the staff of the [ULM Counseling Center](https://www.ulm.edu/counselingcenter/) permission to communicate regarding my follow-through on this referral.

Click or tap here to enter text. Click or tap here to enter text.

Signature of Student Date:

 Pamela Jackson, Dean of Students Click or tap here to enter text.

**Referred by the Dean of Students** Date: