



# RECRUIT CRM ACCESS REQUEST

## Contact Info

\_\_\_\_\_  
Last Name First Name MI ULM Campus-Wide ID

(318) 342 - \_\_\_\_\_  
ULM phone (xxx) xxx-xxxx Mobile phone (xxx) xxx-xxxx ULM Email Address

\_\_\_\_\_  
Department Campus Building/Room/Suite

## Access Role

I am a ULM employee and my primary job is:

☐ Application Processor ☐ Recruiter ☐ IT Specialist ☐ Administrator ☐ Other \_\_\_\_\_

I am a ULM student worker and my primary job is:

☐ Graduate Assistant ☐ Ace's Place ☐ Hawkseeker ☐ Int'l Office ☐ Other \_\_\_\_\_

## Signatures and Approvals

By signing this form, you acknowledge you have read and will adhere to ULM's Technology Usage Policy and other applicable policies, available at <https://webservices.ulm.edu/policies/unit-policies/IT>. Immediate supervisors must notify the Recruit CRM Administrator when this person's access is discontinued.

\_\_\_\_\_  
Employee or Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Immediate Supervisor Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dept. Head/Dean/VP Signature

\_\_\_\_\_  
Date

**Please submit this form with all applicable signatures to Ace's Place, Sandel Hall 258. Once access is approved, you will be notified and a short Recruit CRM training session will be scheduled with you.**

### RECRUIT CRM ADMIN USE ONLY:

☐ Approved ☐ Denied Security Role \_\_\_\_\_

Activated Date: \_\_\_\_\_

Deactivated Date: \_\_\_\_\_